

CLASS 7 ENGLISH – COMPREHENSIVE LESSON PLAN

Below is the **merged Term 1 & Term 2 lesson plan**, with each chapter/topic separately under the same six headings.

LITERATURE

1. Trapping the Tiger – Prose

PK Testing

- Ask students what they know about tigers and wildlife.
- Discuss the difference between wild and domestic animals.
- Ask students about stories they have read about animals.

Learning Objectives

- Develop reading and comprehension skills.
- Understand the theme, characters and sequence of events.
- Learn and use new vocabulary.
- Develop sensitivity towards wildlife and nature.

Project

- Prepare a poster on “**Save Tigers, Save Wildlife.**”
- Include facts about tigers, their habitat and conservation.

Expected Learning Outcomes

- Students will comprehend the story and answer questions.
- Identify the main idea and important events.
- Use new vocabulary appropriately.
- Develop awareness about wildlife conservation.

Assignment and Assessment

- Textbook questions and answers.
- Vocabulary and sentence formation.
- Character/theme-based questions.

- Reading assessment and class quiz.
- Poster assessment.

Remedial Measures

- Conduct guided reading.
 - Explain difficult vocabulary with examples.
 - Provide short comprehension exercises.
 - Use oral questioning and peer reading.
-

2. The Listeners – Poem

PK Testing

- Ask students about unusual or mysterious experiences.
- Discuss sounds and silence at night.
- Introduce the idea of a mysterious atmosphere in poetry.

Learning Objectives

- Develop poetic appreciation.
- Understand the central idea and mood.
- Identify rhyme, imagery and other poetic devices.
- Improve pronunciation, rhythm and intonation.

Project

- Create a “**Mystery and Imagination**” poster based on the poem.

Expected Learning Outcomes

- Explain the central idea of the poem.
- Identify important poetic devices.
- Recite the poem with proper expression.
- Understand how imagery creates atmosphere.

Assignment and Assessment

- Reference-to-context questions.
- Poem-based questions.
- Identify poetic devices.
- Recitation activity.
- Vocabulary exercises.

Remedial Measures

- Explain the poem line by line.
 - Provide simple paraphrases.
 - Practise difficult words.
 - Give guided questions.
-

3. The Adventure of the Beryl Coronet – Prose

PK Testing

- Ask students what they know about detectives and mysteries.
- Discuss how clues help solve a mystery.
- Ask students to predict the story from its title.

Learning Objectives

- Develop comprehension and critical-thinking skills.
- Understand the plot, characters and sequence of events.
- Identify clues and make inferences.
- Understand the importance of honesty and reasoning.

Project

- Create a “**Detective Case File**” containing characters, clues and the solution.

Expected Learning Outcomes

- Sequence events correctly.
- Analyse characters and clues.
- Answer inferential questions.
- Understand the importance of logical reasoning.

Assignment and Assessment

- Textbook questions.
- Reference-to-context questions.
- Character sketches.
- Vocabulary exercises.
- Chapter quiz.

Remedial Measures

- Divide the story into smaller sections.
- Prepare a sequence chart.
- Explain difficult vocabulary.
- Provide guided comprehension questions.

4. Limericks – Poem

PK Testing

- Ask students if they know any humorous poems.
- Discuss rhyme and rhythm.
- Introduce the structure of a five-line poem.

Learning Objectives

- Understand the structure and features of a limerick.
- Identify rhyme and rhythm.
- Develop creativity and vocabulary.
- Encourage creative poetry writing.

Project

- Create and illustrate an original limerick.

Expected Learning Outcomes

- Identify the structure of a limerick.
- Recognise rhyming words and patterns.
- Compose a simple humorous limerick.

Assignment and Assessment

- Identify rhyming words.
- Answer poem-based questions.
- Write a short limerick.
- Recitation activity.

Remedial Measures

- Provide rhyming-word banks.
 - Use simple examples.
 - Complete partially written limericks.
 - Conduct guided group writing.
-

5. The Harvest Moon – Poem

PK Testing

- Ask students what they know about the moon and different phases of the moon.
- Discuss the importance of the harvest season.
- Ask students to describe a beautiful moonlit night.

Learning Objectives

- Develop appreciation of nature and poetry.
- Understand the central idea and imagery of the poem.
- Identify descriptive language and poetic devices.
- Develop observation and imagination.

Project

- Prepare a “**Harvest Moon and Nature**” poster.
- Include illustrations, interesting facts and lines describing the moon.

Expected Learning Outcomes

- Explain the theme and mood of the poem.
- Identify imagery and poetic expressions.
- Appreciate the beauty of nature.
- Express ideas creatively.

Assignment and Assessment

- Answer comprehension questions.
- Identify poetic devices.
- Vocabulary exercises.
- Poem recitation.
- Creative writing based on the moon.

Remedial Measures

- Provide a simple explanation of each stanza.
- Use visual aids.
- Explain difficult vocabulary.
- Conduct guided recitation.

6. Women in Space – Project

PK Testing

- Ask students to name astronauts they know.
- Discuss women’s contribution to science and space exploration.

Learning Objectives

- Develop research and presentation skills.
- Learn about women astronauts and scientists.
- Encourage scientific curiosity.
- Promote confidence and gender equality.

Project

- Research one woman astronaut/scientist.
- Include her education, achievements and contribution.
- Add pictures, facts and a timeline.
- Present the project to the class.

Expected Learning Outcomes

- Gather and organise information.
- Present information confidently.
- Develop research and communication skills.
- Appreciate women's contribution to science.

Assignment and Assessment

- Project file/poster.
- Oral presentation.
- Assessment of research, accuracy, creativity and presentation.

Remedial Measures

- Provide a project template.
 - Give suggested topics.
 - Allow pair/group work.
 - Provide guidance in organising information.
-

GRAMMAR

7. Nouns

PK Testing

- Ask students to name people, places, animals and things.
- Revise previously taught types of nouns.

Learning Objectives

- Understand the meaning and function of nouns.
- Identify different types of nouns.
- Use nouns correctly in sentences.

Project

- Prepare a **Noun Garden** containing different types of nouns.

Expected Learning Outcomes

- Identify and classify nouns.
- Use nouns correctly in sentences.
- Distinguish between different types of nouns.

Assignment and Assessment

- Noun identification worksheet.
- Classification exercises.
- Sentence formation.
- Grammar quiz.

Remedial Measures

- Use real-life examples.
 - Provide classification charts.
 - Give graded worksheets.
 - Conduct individual practice.
-

8. Pronouns

PK Testing

- Ask students to replace repeated nouns with suitable pronouns.
- Revise personal pronouns.

Learning Objectives

- Understand the function of pronouns.
- Identify different types of pronouns.
- Use pronouns accurately.

Project

- Prepare a **Pronoun Chart** with examples.

Expected Learning Outcomes

- Identify and classify pronouns.
- Select appropriate pronouns.
- Avoid unnecessary repetition.

Assignment and Assessment

- Fill-in-the-blanks.
- Pronoun identification.
- Sentence transformation.
- Grammar worksheet.

Remedial Measures

- Use substitution exercises.
 - Provide simple examples.
 - Conduct oral drills.
 - Give additional practice.
-

9. Adjectives and Degrees of Comparison

PK Testing

- Ask students to describe people and objects.
- Identify describing words in sentences.

Learning Objectives

- Understand adjectives and their functions.
- Identify degrees of comparison.
- Use suitable adjectives correctly.

Project

- Prepare an **Adjective Collage** describing people, places and objects.

Expected Learning Outcomes

- Identify adjectives.
- Use positive, comparative and superlative forms correctly.
- Use descriptive vocabulary effectively.

Assignment and Assessment

- Identify adjectives.
- Complete degrees of comparison.
- Sentence formation.
- Worksheet and class test.

Remedial Measures

- Use visual objects.
 - Provide comparison examples.
 - Practise one degree at a time.
 - Give differentiated worksheets.
-

10. Verbs and Forms of Verbs

PK Testing

- Ask students to identify action words.
- Revise present, past and past participle forms.

Learning Objectives

- Understand verbs and their functions.
- Identify different verb forms.
- Use correct verb forms according to tense and subject.

Project

- Prepare a **Verb Forms Wheel**.

Expected Learning Outcomes

- Identify verbs.
- Use correct forms of verbs.
- Distinguish regular and irregular verbs.

Assignment and Assessment

- Complete verb-form tables.
- Fill-in-the-blanks.
- Sentence formation.
- Grammar quiz.

Remedial Measures

- Provide commonly used verb lists.
 - Conduct oral drills.
 - Use repetitive practice.
 - Give individual correction.
-

11. Tenses – Simple and Continuous

PK Testing

- Ask students about their daily routine and what they are doing at present.
- Revise basic tense forms.

Learning Objectives

- Understand the concept of tense.
- Identify simple and continuous forms.
- Use appropriate helping verbs.
- Construct grammatically correct sentences.

Project

- Prepare a **Tense Timeline**.

Expected Learning Outcomes

- Identify simple and continuous tenses.
- Form sentences accurately.
- Use appropriate helping verbs and verb forms.

Assignment and Assessment

- Tense worksheets.
- Sentence transformation.
- Error correction.
- Short class test.

Remedial Measures

- Use timelines.
 - Teach one tense at a time.
 - Provide sentence frames.
 - Conduct repeated practice.
-

12. Active and Passive Voice

PK Testing

- Give simple sentences and ask who performs the action.
- Revise subject, verb and object.

Learning Objectives

- Understand active and passive voice.
- Identify subject, verb and object.
- Transform appropriate sentences.

Project

- Create an **Active–Passive Voice Chart**.

Expected Learning Outcomes

- Distinguish active and passive voice.
- Identify subject and object.
- Transform suitable sentences correctly.

Assignment and Assessment

- Identify voice.
- Change active into passive voice.
- Transformation exercises.
- Grammar test.

Remedial Measures

- Begin with simple sentences.
 - Use substitution tables.
 - Explain transformation step by step.
 - Provide additional practice.
-

13. Articles – A, An, The

PK Testing

- Ask students to fill in articles in simple sentences.
- Revise the use of **a** and **an**.

Learning Objectives

- Understand definite and indefinite articles.
- Differentiate between **a**, **an** and **the**.
- Apply article rules accurately.

Project

- Prepare an **Articles Poster** with rules and examples.

Expected Learning Outcomes

- Select appropriate articles.
- Understand common exceptions.
- Use articles correctly in writing.

Assignment and Assessment

- Fill-in-the-blanks.
- Error correction.
- Sentence completion.
- Worksheet and quiz.

Remedial Measures

- Provide rule charts.
 - Practise with familiar objects.
 - Focus on commonly confused cases.
 - Give short daily exercises.
-

14. Synonyms and Antonyms

PK Testing

- Ask students to give words with similar and opposite meanings.
- Conduct a vocabulary game.

Learning Objectives

- Enrich vocabulary.
- Identify synonyms and antonyms.
- Use appropriate words according to context.

Project

- Create a **Vocabulary Tree** containing synonyms and antonyms.

Expected Learning Outcomes

- Identify synonyms and antonyms.
- Use them appropriately.
- Develop a richer vocabulary.

Assignment and Assessment

- Match words.
- Give synonyms and antonyms.
- Sentence formation.
- Vocabulary quiz.

Remedial Measures

- Use word cards.
 - Provide word banks.
 - Conduct regular vocabulary revision.
 - Use contextual sentences.
-

15. Editing

PK Testing

- Display sentences containing grammatical errors.
- Ask students to identify and correct them.

Learning Objectives

- Develop proofreading skills.
- Identify grammatical, spelling and punctuation errors.
- Improve accuracy in written communication.

Project

- Conduct an “**Editing Detective**” activity.

Expected Learning Outcomes

- Identify common errors.
- Correct errors independently.
- Improve grammatical accuracy.

Assignment and Assessment

- Editing worksheets.
- Error-correction paragraphs.
- Peer-editing activities.
- Short assessment.

Remedial Measures

- Focus on one error type at a time.
 - Provide corrected examples.
 - Use peer checking.
 - Give graded editing exercises.
-

WRITING SKILLS

16. Notice Writing

PK Testing

- Show students a sample school notice.
- Discuss where and why notices are displayed.

Learning Objectives

- Understand the format and purpose of a notice.
- Write concise and relevant information.
- Develop formal writing skills.

Project

- Prepare a classroom notice board with different notices.

Expected Learning Outcomes

- Identify the format of a notice.
- Write clear and concise notices.
- Use formal language.

Assignment and Assessment

- Write notices on school events, competitions and lost-and-found items.
- Assess format, content, language and presentation.

Remedial Measures

- Provide a model notice.
 - Practise each component separately.
 - Give guided writing prompts.
 - Correct formatting errors.
-

17. Descriptive Paragraph – Person

PK Testing

- Ask students to describe a friend, teacher or family member.
- Discuss qualities, appearance and habits.

Learning Objectives

- Understand descriptive writing.
- Use suitable adjectives.
- Organise ideas logically.

Project

- Prepare a “**Person I Admire**” profile.

Expected Learning Outcomes

- Write a well-organised paragraph.
- Use descriptive vocabulary.
- Express ideas clearly.

Assignment and Assessment

- Write a paragraph describing a person.
- Assess content, organisation, vocabulary and grammar.

Remedial Measures

- Provide a writing framework.
 - Give vocabulary prompts.
 - Use guiding questions.
 - Provide individual feedback.
-

18. Descriptive Paragraph – Place

PK Testing

- Ask students to describe a place they have visited.
- Brainstorm sensory words.

Learning Objectives

- Develop observation and descriptive skills.
- Use sensory details.
- Organise ideas coherently.

Project

- Create a **Travel Brochure** for a favourite place.

Expected Learning Outcomes

- Describe a place vividly.
- Use suitable adjectives and sensory details.
- Organise ideas logically.

Assignment and Assessment

- Write a descriptive paragraph on a place.
- Assess organisation, vocabulary, grammar and creativity.

Remedial Measures

- Provide guiding questions.
 - Use picture prompts.
 - Give sentence starters.
 - Conduct peer review.
-

19. Informal Letter

PK Testing

- Ask students whom they write informal letters to.
- Recall the basic format.

Learning Objectives

- Understand the format of an informal letter.
- Use an appropriate informal tone.
- Organise ideas clearly.

Project

- Create a “**Letters to Friends**” collection.

Expected Learning Outcomes

- Follow the correct format.
- Use appropriate language and tone.
- Express ideas clearly.

Assignment and Assessment

- Write an informal letter on a given topic.
- Assess format, content, language and accuracy.

Remedial Measures

- Provide a model letter.
 - Teach each component separately.
 - Give guided writing exercises.
 - Correct recurring errors.
-

20. Diary Entry

PK Testing

- Discuss what students record in a personal diary.
- Talk about feelings and experiences.

Learning Objectives

- Understand diary-entry format.
- Express thoughts, feelings and experiences.
- Use first-person narration.
- Develop creative writing.

Project

- Maintain a **Three-Day Diary**.

Expected Learning Outcomes

- Follow the correct format.
- Express emotions and experiences effectively.
- Use appropriate first-person language.

Assignment and Assessment

- Write a diary entry based on a situation.
- Assess format, content, expression and grammar.

Remedial Measures

- Provide sentence starters.
 - Give prompts.
 - Show a model diary entry.
 - Conduct guided writing practice.
-

21. Application to the Principal

PK Testing

- Discuss situations requiring a formal application.
- Differentiate formal and informal writing.

Learning Objectives

- Understand the format of a formal application.
- Use polite and formal language.
- State the purpose clearly.

Project

- Prepare a **School Applications File**.

Expected Learning Outcomes

- Follow the correct format.
- Use formal and polite language.
- Write applications clearly and accurately.

Assignment and Assessment

- Write an application on a given situation.
- Assess format, content, language and grammar.

Remedial Measures

- Provide a format template.
- Teach commonly used expressions.
- Practise opening and closing lines.

- Provide individual feedback.
-

22. Save the Hangul – Prose

PK Testing

- Ask students what they know about endangered animals.
- Discuss why certain species become endangered.
- Introduce the importance of conservation.

Learning Objectives

- Develop comprehension and reading skills.
- Understand the importance of protecting endangered species.
- Learn new vocabulary related to wildlife and conservation.
- Develop environmental awareness.

Project

- Prepare a “**Save Endangered Species**” poster.
- Include causes of endangerment and ways to protect animals.

Expected Learning Outcomes

- Explain the central theme of the chapter.
- Identify causes and solutions related to wildlife conservation.
- Use new vocabulary correctly.
- Develop responsibility towards the environment.

Assignment and Assessment

- Textbook questions.
- Vocabulary exercises.
- Short-answer and inferential questions.
- Poster/project assessment.
- Class quiz.

Remedial Measures

- Use pictures and videos of endangered species.
 - Explain difficult vocabulary.
 - Divide the chapter into smaller sections.
 - Provide guided comprehension questions.
-

23. An Island of Trees – Prose

PK Testing

- Ask students about the importance of trees.
- Discuss what an island covered with trees might look like.
- Brainstorm the benefits of forests.

Learning Objectives

- Understand the relationship between humans and nature.
- Develop environmental awareness.
- Improve reading and comprehension skills.
- Identify the main idea and important details.

Project

- Create a “**Green Island**” model/poster showing the importance of trees.

Expected Learning Outcomes

- Explain the theme of the chapter.
- Identify the importance of trees and forests.
- Develop appreciation for nature.
- Express environmental concerns creatively.

Assignment and Assessment

- Textbook questions.
- Vocabulary and sentence formation.
- Comprehension questions.
- Group discussion.
- Project assessment.

Remedial Measures

- Use visual aids.
 - Explain the text paragraph by paragraph.
 - Provide vocabulary support.
 - Conduct peer reading.
-

24. The Last Stonemason – Prose

PK Testing

- Ask students what they know about traditional occupations and crafts.
- Discuss the importance of preserving traditional skills.
- Ask students about local handicrafts.

Learning Objectives

- Understand the theme and message of the chapter.
- Appreciate traditional craftsmanship.
- Develop reading and analytical skills.
- Learn new vocabulary related to art and craftsmanship.

Project

- Prepare a “**Traditional Crafts of India**” project.
- Include pictures and information about different crafts and artisans.

Expected Learning Outcomes

- Explain the central theme of the story.
- Appreciate traditional skills and craftsmanship.
- Identify important characters and events.
- Express opinions about preserving cultural heritage.

Assignment and Assessment

- Textbook questions.
- Character-based questions.
- Vocabulary exercises.
- Group discussion.
- Project work.

Remedial Measures

- Explain the story in simple language.
- Use pictures of traditional crafts.
- Provide a sequence chart.
- Conduct guided question-answer sessions.

25. Spring – Poem

PK Testing

- Ask students what changes they notice during spring.
- Discuss flowers, colours, birds and pleasant weather.
- Ask students to describe their favourite season.

Learning Objectives

- Appreciate nature and seasonal changes.
- Understand the theme and mood of the poem.
- Identify imagery and poetic devices.
- Develop creative expression.

Project

- Create a **Spring Season Collage** using pictures, drawings and descriptive words.

Expected Learning Outcomes

- Explain the central idea of the poem.
- Identify poetic expressions and imagery.
- Appreciate nature.
- Recite the poem with proper rhythm and expression.

Assignment and Assessment

- Stanza-based questions.
- Vocabulary exercises.
- Identify poetic devices.
- Recitation.
- Creative writing on spring.

Remedial Measures

- Explain each stanza simply.
 - Use visual aids.
 - Practise pronunciation.
 - Provide guided questions.
-

26. To a Skylark – Poem

PK Testing

- Ask students what they know about skylarks and birds.
- Discuss the sounds of birds and their connection with nature.
- Ask students to describe the sound of a bird they enjoy.

Learning Objectives

- Develop appreciation of nature poetry.
- Understand the poet's feelings towards the skylark.

- Identify imagery, simile and other poetic devices.
- Improve poetic interpretation.

Project

- Prepare a **Birds and Nature** scrapbook.
- Include pictures, facts and descriptive expressions.

Expected Learning Outcomes

- Explain the central idea and mood.
- Identify poetic devices.
- Interpret the poet's admiration for nature.
- Recite the poem with appropriate expression.

Assignment and Assessment

- Reference-to-context questions.
- Poem-based comprehension.
- Identify poetic devices.
- Vocabulary exercises.
- Recitation assessment.

Remedial Measures

- Explain difficult lines in simple language.
- Use audio/recitation practice.
- Provide meanings of difficult words.
- Conduct stanza-wise questioning.

TERM 2 – GRAMMAR

27. Prepositions

PK Testing

- Ask students to describe the position of objects using words such as **in, on, under, beside, between**.
- Conduct an oral activity using classroom objects.

Learning Objectives

- Understand the meaning and function of prepositions.

- Identify prepositions in sentences.
- Use appropriate prepositions of place, time and direction.
- Avoid common errors in preposition usage.

Project

- Prepare a “**Preposition Classroom Map**” showing objects and their positions.

Expected Learning Outcomes

- Identify prepositions correctly.
- Select suitable prepositions according to context.
- Construct grammatically correct sentences.

Assignment and Assessment

- Fill-in-the-blanks.
- Identify prepositions.
- Sentence formation.
- Error correction.
- Grammar worksheet and quiz.

Remedial Measures

- Use real classroom objects.
 - Demonstrate prepositions physically.
 - Provide picture-based exercises.
 - Practise commonly confused prepositions repeatedly.
-

28. Adverbs

PK Testing

- Ask students how, when and where an action takes place.
- Identify adverbs in simple sentences.

Learning Objectives

- Understand the function of adverbs.
- Identify different types of adverbs.
- Use adverbs correctly in sentences.
- Improve descriptive writing.

Project

- Create an **Adverb Wheel** showing different types of adverbs with examples.

Expected Learning Outcomes

- Identify adverbs.
- Classify adverbs appropriately.
- Use adverbs accurately in sentences.

Assignment and Assessment

- Underline adverbs.
- Fill in suitable adverbs.
- Identify types of adverbs.
- Sentence formation.

Remedial Measures

- Use action-based examples.
 - Provide word banks.
 - Conduct oral practice.
 - Give graded worksheets.
-

29. Reported Speech

PK Testing

- Ask students to report simple statements made by a classmate.
- Revise the difference between speaking directly and reporting someone's words.

Learning Objectives

- Understand direct and reported speech.
- Identify reporting verbs.
- Apply appropriate changes in pronouns, tense and time expressions.
- Convert suitable sentences accurately.

Project

- Create a **Direct and Reported Speech Comic Strip**.

Expected Learning Outcomes

- Differentiate between direct and reported speech.
- Convert simple sentences accurately.
- Apply appropriate grammatical changes.

Assignment and Assessment

- Identify direct/reported speech.
- Sentence transformation.
- Fill-in-the-blanks.
- Grammar worksheet and test.

Remedial Measures

- Teach one rule at a time.
 - Use transformation tables.
 - Start with simple statements.
 - Provide guided practice.
-

30. Simile and Sound Words

PK Testing

- Ask students to complete expressions such as “as brave as...”
- Discuss words that imitate sounds.

Learning Objectives

- Understand similes and sound words.
- Identify them in poems and prose.
- Use them creatively in sentences.
- Develop vocabulary and imaginative expression.

Project

- Prepare a **Poetic Devices Chart** with examples of simile and sound words.

Expected Learning Outcomes

- Identify similes and sound words.
- Explain their effect.
- Use them creatively in writing.

Assignment and Assessment

- Identify poetic devices.
- Complete similes.
- Match sounds with objects/animals.
- Create original examples.

Remedial Measures

- Use familiar examples.
 - Provide picture prompts.
 - Conduct oral practice.
 - Give sentence-completion exercises.
-

31. Tenses – Indefinite, Continuous and Perfect

PK Testing

- Revise previously taught simple and continuous tenses.
- Ask students to identify the time of actions in given sentences.

Learning Objectives

- Understand indefinite, continuous and perfect forms.
- Identify tense according to context.
- Use correct helping verbs and participles.
- Develop accuracy in sentence construction.

Project

- Prepare a **Complete Tense Timeline** with examples.

Expected Learning Outcomes

- Identify different tense forms.
- Construct grammatically correct sentences.
- Use tenses appropriately in written communication.

Assignment and Assessment

- Tense worksheets.
- Sentence transformation.
- Error correction.
- Paragraph writing using different tenses.
- Unit test.

Remedial Measures

- Use timelines and charts.
- Teach forms systematically.
- Provide sentence frames.
- Give additional practice to weaker learners.

32. Omission

PK Testing

- Display sentences with missing words.
- Ask students to identify what makes the sentence incomplete.

Learning Objectives

- Understand the concept of omission exercises.
- Identify missing grammatical words.
- Improve sentence structure and grammatical accuracy.

Project

- Prepare an “**Omission Detective**” worksheet for classmates.

Expected Learning Outcomes

- Identify missing words.
- Correct incomplete sentences.
- Apply grammar rules accurately.

Assignment and Assessment

- Omission exercises.
- Error correction.
- Paragraph-based practice.
- Short assessment.

Remedial Measures

- Begin with simple sentences.
 - Focus on one grammatical category at a time.
 - Provide hints.
 - Give repeated practice.
-

TERM 2 – WRITING SKILLS

33. Email Writing

PK Testing

- Ask students where emails are used.
- Discuss the difference between formal and informal communication.

Learning Objectives

- Understand the basic structure of an email.
- Use appropriate subject lines and formal/informal language.
- Communicate information clearly and concisely.

Project

- Create a **School Email Portfolio** containing sample emails.

Expected Learning Outcomes

- Follow the correct email format.
- Use suitable language and tone.
- Communicate ideas clearly.

Assignment and Assessment

- Write emails on given situations.
- Assess format, content, tone, grammar and clarity.

Remedial Measures

- Provide an email template.
 - Teach useful opening and closing expressions.
 - Give guided writing prompts.
 - Provide individual feedback.
-

34. Application to the Class Teacher

PK Testing

- Discuss situations in which students may need to write to their class teacher.
- Revise the features of formal applications.

Learning Objectives

- Understand the format of an application.
- Use polite and formal language.
- State the reason clearly and appropriately.

Project

- Prepare a **Classroom Application Portfolio**.

Expected Learning Outcomes

- Write applications using the correct format.
- Use formal and polite expressions.
- Present information clearly.

Assignment and Assessment

- Write an application for leave or another appropriate school-related situation.
- Assess format, content, language and grammar.

Remedial Measures

- Provide a model application.
 - Practise format separately.
 - Give sentence starters.
 - Provide individual correction.
-

35. Descriptive Paragraph – Event

PK Testing

- Ask students to describe a memorable school event.
- Brainstorm the sequence of events and important details.

Learning Objectives

- Understand how to describe an event systematically.
- Use chronological order.
- Develop vocabulary and descriptive skills.
- Express personal experiences effectively.

Project

- Prepare an **Event Report/Memory Book** about a school event.

Expected Learning Outcomes

- Write an organised descriptive paragraph.
- Present events in logical sequence.
- Use appropriate descriptive vocabulary.

Assignment and Assessment

- Write a paragraph describing a memorable event.
- Assess content, sequence, vocabulary, grammar and presentation.

Remedial Measures

- Provide guiding questions.
 - Use a beginning-middle-end framework.
 - Give sentence starters.
 - Conduct peer editing.
-

36. Descriptive Paragraph – Person and Place

PK Testing

- Ask students to describe a person and a place using adjectives.
- Revise sensory vocabulary.

Learning Objectives

- Develop descriptive writing skills.
- Use appropriate adjectives, adverbs and sensory details.
- Organise ideas logically.

Project

- Prepare a “**My Favourite Person and Place**” portfolio.

Expected Learning Outcomes

- Describe people and places clearly.
- Use varied vocabulary.
- Organise ideas coherently.
- Improve written expression.

Assignment and Assessment

- Write descriptive paragraphs.
- Peer assessment.
- Teacher assessment based on content, organisation, vocabulary and grammar.

Remedial Measures

- Provide vocabulary banks.

- Use picture prompts.
- Give guided outlines.
- Provide individual feedback.